



Technical Officer

The **TSP Technical Officer** is a technical member of the TSP programme, and possesses one-or-more relevant technical expertise or experience. As a Technical Officer, he/she will be responsible for the supervision of the teams, the resources and their project's deliverables under the TSP programme.

Job Description:

- Handle overall project coordination which involves working with WA Technical/ Assistant Technical Managers/Associate and Expert to ensure project timelines, activities and key objectives for technical related projects are met.
- Execute key activities relating to assigned projects as well as effective technical delivery (i.e.: report writing, field work and technical research) under the supervision and guidance of the Technical/Assistant Technical Manager. Note: Field work - involving Focus Group Discussion (FGD), community mapping, interview, training, etc.
- Supporting some of the organizations overall administrative processes including administrative activities.
- Play a mentoring role to Field Staff in the area of technical expertise, team coordination, problem solving and overall project coordination.
- Support the TSP Director, HOD or Unit Lead and contribute in the implementation of the business strategy / scope of work.
- Support key activities relating to client management such as being the key liaison and leading client meetings and maintain a strong presence at key industry events.
- Shall play a crucial role in Project Management including project planning and execution, project monitoring progress, project resource management, lead on the field in technical research and field work, content development and report writing.

Requirement:

- Degree in Agricultural / Forestry / Environmental Studies / Social Studies or equivalent.
- An understanding of RSPO & other palm-oil related sustainability standard requirements will be an advantage.
- 1 to 2 years working experience in the related field.
- Experience in conducting technical assessments (EIA, SIA, HCV) will be an added advantage
- Possess intermediate computer skills (MS Office – Word, Excel and PowerPoint and work with other relevant in-house data management platforms). Ability to analyze data and visual the information will be an added advantage.
- Excellent verbal and written communication skills (Bahasa Melayu & English) and local dialect is an added advantage.
- Fast learner and ability to meet rapid changing deadlines while maintaining a positive attitude.
- Flexibility to travel and possess a valid driving license (car).
- Must be physically healthy to perform physical activities including traveling locally.